Thank you for joining the NYSCA FY2024 Capital Projects funding opportunity webinar.

The webinar will begin momentarily!
Capital Project Opportunity
NYSCA FY2024 Webinar

Hosted by
Katie Steger, Capital Projects Director
Lindsay Turley, Capital Projects Officer

September 20, 2023
FY2024 Capital Funding Overview

• We are immensely grateful to Governor Hochul and our State Legislature for their historic investments in capital funding for arts and culture facilities.

• For FY2024, approximately $37 million is available across all opportunities including Large Capital.

• The FY2024 guidelines and application manual can be found on the FY2024 Opportunities Page on the NYSCA website: https://arts.ny.gov/FY2024FundingOpportunities
• Guidelines posted and Application Portal opens: September 13, 2023

• Application portal closes: January 11, 2024 at 4PM  
  • Absolutely no extensions or exceptions!

• Virtual Office Hours begin Friday, September 22. Registration Links can be found on the NYSCA website: https://arts.ny.gov/FY2024Webinars

• Everything you need to start the process is available now!
What is the first step to apply for NYSCA Funding?
Prequalification

• You must be Prequalified in the New York State Grants Gateway online portal at the application deadline to be eligible for funding from NYSCA. Please note: This is a separate portal from the application portal.

• Don’t wait – start this process now!

• Nonprofit organizations must be prequalified to do business with New York State agencies before they can compete for State grants. The process allows nonprofits to address questions and concerns prior to entering a competitive bid process.
Prequalification

• **New Applicants:** Please begin the Prequalification process as soon as possible.

• **Returning Applicants:** Your prequalification status expires annually. Please be sure to check their vault status. *Hundreds of vaults are expiring in the next few months, please review your status today.*
  
  • If your vault is not set to expire before January 11, 2024, you should not make any changes at this time.

• If you have additional questions on the Prequalification requirement, please contact us at [help@arts.ny.gov](mailto:help@arts.ny.gov) or visit our website for more information, including a prerecorded webinar.
What can I apply for?
FY24 Capital Projects Fund - OPPORTUNITIES

Two opportunities available:

- Small and Midsize Capital Grant Program
- Large Capital Grant Program

Funding Supports:
- Capital improvements: new construction, renovations/expansions of publicly accessible space(s) used for arts and cultural programming
- Purchase and installation of eligible capital equipment systems

Key differences:

- **Small/Midsize Grants:**
  - Grant size: $10,000-$2m
  - No-Match and Matching Grants: No-Match grants available for smaller organizations
  - Total project minimum: $10,000 for no-match grants, $100,000 for match grants

- **Large Grants:**
  - Grant size: $2m-$10m;
  - Total project minimum: $4m
  - Community/economic development requirements – additional questions, ESD review
  - Confer with program staff prior to applying
FY24 Small and Midsize Capital Grants

Award Announcement: April 2024

Grant Term: July 1, 2024 – June 30, 2027 (3 years, extensions of up to 2 years considered)
*No NYSCA funds can be spent before July 1, 2024

Funding Categories:
• Capital Equipment
• Capital Construction
• Hybrid: Capital Equipment and Construction

Priority for Small and Midsize Organizations
Organizations with average annual operating expenses under $5 million with be prioritized.
FY24 Small and Midsize Capital - MATCHING REQUIREMENTS

**NO MATCH GRANTS**
Flat grants, only for applicants w/ budgets < $2 million

**Amounts:**
$10,000, $25,000, $50,000

*Project cost must be greater than or equal to request amount.*

**1:1 MATCH GRANTS**
Specific request amount, max 50% of total project cost, any size organization may apply (including organizations with budgets < $2 million)

**Amounts:**
$50,001 - $2,000,000

*If your project cost is $2 million, your maximum grant request is $1 million.*
FY24 Large Capital Grants

Request Amounts and Project Size:

- Grant Award Amount: $2,000,000-$10,000,000
- Minimum Total Project Cost: $4,000,000
- Matching Requirement: Awards may not exceed 50% of total project cost
  - If your total project cost is $4 million, your maximum grant request is $2 million.

- Prospective applicants should contact NYSCA Capital Staff to discuss the alignment of their projects with the program prior to applying.
Eligibility

- **Prequalification.** Must be Prequalified to do business with New York State in the Grants Gateway online portal by the application deadline.

- **Nonprofit Arts and Culture Organization.** Must be a nonprofit arts and culture organization, incorporated or registered to do business in New York State.
  - Independent arts organizations that are embedded in private universities or other non-arts nonprofits located in New York State may contact NYSCA to determine whether they are eligible.
  - **Non-arts** organizations that provide arts programming are not eligible.
Eligibility

- **Site Control.** Must provide a deed or a copy of a long-term lease agreement with a remaining term that is equal to or greater than the IRS Useful Life estimate of the improvement. An automatic renewal option in the current lease will be considered if it does not require landlord approval.
  - Exception: $10,000 and $25,000 grants for equipment only: min. 2-year lease

- **Exterior Improvements.** Must own the facility to apply for exterior rehabilitation projects, (e.g. roof replacement, façade restoration), or provide a letter of approval from the landlord.
  - *Include this as an upload in the same section as your lease.*
Eligibility

For all programs, NYSCA will prioritize the following in its evaluation:

• **Priority-Aligned Projects.** Projects that align with one or more of the program priorities listed in the guidelines.

• **Underserved Areas.** Applications from communities or regions with lower concentrations of arts organizations or cultural offerings.

• **New Grantees.** Organizations that have not received significant NYSCA or NYSCA-REDC capital funding (FY2018–FY 2023).

*Note: Prior Capital recipients are eligible to apply. The combined total of the FY22 and/or FY23 award and FY24 request may not exceed the program grant maximum.*
Capital Eligibility – What is Capital?

• Capitally Eligible Projects:
  • To qualify as a “Capital Improvement”, a project must be a permanent alteration or installation that increases the value and extends the IRS-estimated useful life of a piece of real property.
  • This can include the construction of new facilities, and the renovation or restoration of existing buildings, as well as the permanent installation of complete equipment systems that carry an IRS useful life estimate of at least 10 years.
Capital Eligibility – What is Capital?

Let’s define some of those terms more clearly:

• **Capitally eligible equipment systems** –
  • COMPLETE equipment systems (not just a piece or two)
  • All new (not an upgrade to part of an existing system)
  • Permanently installed (not mobile or temporary)
  • Installed by a professional contractor, not staff (if proposing installation)
    • *Stage rigging, wheelchair lifts, HVAC, elevators, and boilers are construction, not equipment*

• **IRS useful life estimate** –
  • The anticipated life of the improvement or equipment according to the IRS (not just how long you think you can use it)
  • Must be at least 10 years
Capital Eligibility – What is NOT Capital?

• **Maintenance, Repairs, and Equipment:** regular building maintenance, general repairs, and the purchase of individual pieces of equipment or equipment that can be easily transported are considered operating expenses, and do not qualify as “capital.”

• **Improvements with a useful life of < 10 years**

• **Improvements that do not extend the useful life or increase the value of the property**

• **Programming, staffing, etc.:** these are operating expenses even if they are for staff working on the capital project.
Is Your Project Application-Ready?

• **Close to Shovel-Ready:** Projects should be ready to commence construction within 12 months of being selected for funding (particularly for Large Capital).

• **Ready for Detailed Pricing:** Proposals should be sufficiently developed such that they are able to substantiate detailed estimates from contractors or vendors that could reasonably be engaged to undertake the work.

• **Advanced Drawings Complete:** Construction proposals must be able to provide a set of design documents sufficiently detailed for bidding, permitting, and construction. These materials must be prepared by New York State licensed architects or engineers and shall be the basis for all contractor estimates submitted with the application.

• **Detailed Scope of Work Prepared:**
  - Roofing, HVAC, boilers, wheelchair lifts, and similar projects may or may not require review by an architect or engineer. At minimum such proposals must include a scope of work, and drawings and specifications adequate for panel review.
  - Equipment requests should be prepared to supply price lists and specifications for the systems the applicant expects to purchase.

• **Consulted with Capital Program Staff (Large Cap Only):** Prospective Large Cap applicants should discuss their projects with NYSCA Capital Staff prior to submitting a proposal.
Funding Priorities – Small/Midsize

ACCESSIBILITY. Make arts facilities accessible for a diverse set of artists and participants.

ARTISTRY. Enable arts and cultural programming that is more creatively compelling for artists and audiences alike.

CULTURAL DEVELOPMENT. Provide further access to cultural offerings in rural areas or communities that have historically been underserved.

DIVERSITY. Make plans to diversify organizational leadership at the executive and board level.

ENVIRONMENTAL SUSTAINABILITY. Demonstrate environmental stewardship and/or sustainable building practices, improve energy efficiency, and mitigate the negative effects of climate change on the organization’s ability to operate.

HEALTH AND SAFETY. Address known health and safety deficiencies and adhere to new public health guidelines and requirements.

ORGANIZATIONAL HEALTH. Make capital investments that reduce operating costs and/or provide new opportunities for revenue generation that will improve the health of the organization.

STRUCTURAL AND HISTORICAL IMPROVEMENTS. Address issues of building stabilization and historic preservation.
Funding Priorities - Large

ACCESSIBILITY. Make arts facilities accessible for a diverse set of artists and participants.

ARTISTRY. Enable arts and cultural programming that is more creatively compelling for artists and audiences alike.

CULTURAL DEVELOPMENT. Provide further access to cultural offerings in rural areas or communities that have historically been underserved.

DIVERSITY. Make plans to diversify organizational leadership at the executive and board level.

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ORGANIZATIONAL HEALTH. Make capital investments that reduce operating costs and/or provide new opportunities for revenue generation that will improve the health of the organization.

STRUCTURAL AND HISTORICAL IMPROVEMENTS. Address issues of building stabilization and historic preservation.

COMMUNITY DEVELOPMENT. Contribute to local workforce development and/or expansion, tourism growth, and/or placemaking and downtown revitalization.
Project Financing/Post Project Operations

• **Financing/Reimbursement.** Applicants must demonstrate the capacity to manage financing for the project through completion, as the majority of funding is awarded on a reimbursement basis.

• **Fundraising, Financing, Cash Management Plan.** Matching grant requests must submit a financing, fundraising, and cash management plan as part of their application.

• **Future Maintenance and Operations.** Applicants must explain how their plans for future maintenance of the improvements and ongoing organizational operations after the project is complete (esp. larger projects that will add significant staff and operating expense).
Payment Schedule for Awarded Grants

- $10,000, $25,000 grants paid up front after contract/letter agreement
- $50,000 and up paid in installments:
  - First 25% paid after contract is executed (grant period begins July 1, 2024)
  - Next 35% paid after interim report demonstrating 60% total project completion
  - Final 40% paid after final report demonstrating 95% total project completion
Minority and Women Business Enterprises

Projects must comply with a 30% MWBE goal:

- Can be MBE or WBE
- Must use a certified firm
- Search for firms on https://ny.newnycontracts.com/, scroll down to the directory:

  ![NYS Directory of Certified Firms](image-url)
Minority and Women Business Enterprises

Projects must comply with a 30% MWBE goal:

In some cases a waiver will be considered:

- No certified firms available in the area
- No certified firms opt to bid
- Bids are not competitive
- No certified firms have the appropriate expertise to conduct the work
Completing your Application

• You will be asked to select the categories for amount size and which funding type

• Your application will include narrative responses, attachment uploads, and budgets

• Required questions, budgets, and uploads vary by grant amount and type.

• All application details - including narrative questions and downloadable budget forms - are available to you now in the Guidelines and in the Smart Simple portal.
Completing your Application

Branching questions will determine which questions/uploads are required:

* **Select request amount**
  - Please Select
  - $10,000, $25,000, or $50,000 (NO MATCH)
  - $50,001 - $2,000,000
  - $2,000,000 - $10,000,000 (Large Capital Improvement Program)

* **Select request amount**
  - $50,001 - $2,000,000

* **Please enter grant request amount**

* **Please enter total project cost**
  - For requests between $50,001 and $10,000,000, your request may not exceed 50% of the total project cost

* **Funding Category**
  - Please Select
    - Capital Construction Only
    - Capital Equipment Only
    - Hybrid (Equipment and Construction)

*CLICK SAVE DRAFT ONCE YOU MAKE THESE SELECTIONS!*

*The order of the questions changes depending on how you answer the funding and category drop down. We recommend reviewing the questions in the portal once you’ve made that determination.*
Uploads

• Label each document clearly and descriptively.
• Upload documents in order (if possible), in the section where they are requested.
• Avoid uploading extremely large files, or documents with too many pages unless appropriate/necessary.
• If you absolutely need to include something that is not requested in the application, consult program staff for permission beforehand.
Completing the Budget

All applicants must provide an Itemized Project Budget (forms provided in the guidelines and in Smart Simple) detailing anticipated grant expenditures, use and source of financing for the remainder of the project, and breakdown of soft versus hard costs.

• It may help to make Chrome your default browser when downloading the forms

Short-form v. Long-form – which one do you need to fill out?

• No-Match grants may submit a short-form budget
• Grants of $50,001 and up must submit a long-form budget
### Short-form Budget

<table>
<thead>
<tr>
<th></th>
<th>A</th>
<th>B</th>
<th>C</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Short-Form Project Budget:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Income:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All current lines except state support</td>
<td>NYSCA Request</td>
<td>25,000</td>
<td>25,000</td>
</tr>
<tr>
<td></td>
<td><strong>Total Project:</strong></td>
<td></td>
<td>10,000</td>
</tr>
<tr>
<td><strong>TOTAL Income:</strong></td>
<td></td>
<td><strong>25,000</strong></td>
<td><strong>35,000</strong></td>
</tr>
<tr>
<td><strong>Expenses:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction materials</td>
<td>5,000</td>
<td>5,000</td>
<td></td>
</tr>
<tr>
<td>Construction or installation labor</td>
<td>20,000</td>
<td>30,000</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL Expenses:</strong></td>
<td></td>
<td><strong>25,000</strong></td>
<td><strong>35,000</strong></td>
</tr>
</tbody>
</table>

- **NYSCA request amt. only**: How much of the NYSCA grant you would apply to each type of expense.
- **All income (other income line 4, NYSCA requested amt. line 5)**: All project expenses (including what you’d like NYSCA funds to cover, and any expenses beyond that).
# Long-form Budget – Instructions Tab

**Itemized Budget Form in PDF Format**

Please note that this form is designed to serve as a budget for the application as well as for the contracting process for awarded grants.

It is also intended to serve as a template for grantees to report on the progress of their grants and request payments as their projects progress.

As such, you will only be required to complete a portion of the fields in the form for the purposes of submitting this budget with your application.

**FOR YOUR APPLICATION – PLEASE ONLY FILL IN ITEMIZED BUDGET TAB – LEAVE SUMMARY TAB BLANK**

**ON ITEMIZED TAB: FILL IN APPLICANT NAME, PROJECT TITLE, AND COLUMNS A-F (COLUMNS G-O SHOULD REMAIN BLANK).**

Applicants that are awarded grants should retain copies of their completed budget forms which they will be asked to update with additional instructions that will be provided after the award is announced for the purpose of contract execution. Instructions for completing the fields required for the application are as follows:

1. Complete the required fields in the Itemized Budget worksheet in second tab in this workbook

   - **Click on Itemized Budget Tab**
   - Complete the fields for “Applicant/Grantee Name” and “Project Title” in the top left corner. Leave the other fields blank.
   - Fill in Columns C, D, E, and F with the funding source for the expense, the status of that funding, the itemized total project cost, and the proposed grant allocation, respectively.
   - Fill in Column B under “Other” if there are additional expenses to break out above and beyond the itemized expense categories listed
   - For the purposes of the application, leave columns G-M blank. These will be used for contracting and reporting in the event an award is made.
   - The grey columns are locked for editing, and will automatically calculate as needed.

   - **Leave Budget Summary Tab Blank**
   - Convert itemized sheet into a single PDF before uploading to the Application portal.

**NOTE FOR PRIOR NYSCA CAPITAL RECIPIENTS:**

If you are applying for FY24 support for a project that has already been funded through a NYSCA capital grant:

- Please only list the FY24 Request Amount in the NYSCA Request Amount sections.
- Previous NYSCA Funds should be included in the Total Project columns and cells.
- Add a note to the bottom of the itemized budget tab to indicate the amount of the previous request, and the line items to which it has been allocated.
- Keep in mind that the collective total of all NY State funds (including previous NYSCA grants, awards from other agencies, and the current request) may not exceed 50% of the Total Project cost.
- Keep in mind that the collective total of an FY22 and/or FY23 grant and FY24 request may not exceed $2 million for midsize requests, or $10 million for large requests.
### NYSCA Itemized Budget Sheet

<table>
<thead>
<tr>
<th>ITEM NO.</th>
<th>DESCRIPTION OF WORK</th>
<th>FUNDING SOURCE</th>
<th>STATUS ( SECURED, IN-PROGRESS, ANTICIPATED)</th>
<th>APPLICATION TOTAL PROJECT BUDGET</th>
<th>NYSCA PROPOSED GRANT BUDGET</th>
<th>SCOPE CHANGES</th>
<th>REVISED CONTRACT BUDGET (GRANT ONLY)</th>
<th>REVISED TOTAL PROJECT BUDGET</th>
<th>TOTAL PROJECT ACTUALS</th>
</tr>
</thead>
</table>
| CONSTRUCTION:
| (Gen Construction Contract 1)          |                |                                             |                                 |                              |               |                                     |                          |                      |
| (Gen Construction Contract 2)          |                |                                             |                                 |                              |               |                                     |                          |                      |
| (Gen Construction Contract 3)          |                |                                             |                                 |                              |               |                                     |                          |                      |
| MASONRY                                |                |                                             |                                 |                              |               |                                     |                          |                      |
| LANDSCAPING                            |                |                                             |                                 |                              |               |                                     |                          |                      |
| MECHANICAL / HVAC                      |                |                                             |                                 |                              |               |                                     |                          |                      |
| ELECTRICAL                             |                |                                             |                                 |                              |               |                                     |                          |                      |
| PLUMBING                               |                |                                             |                                 |                              |               |                                     |                          |                      |
| VERTICAL TRANSPORTATION                |                |                                             |                                 |                              |               |                                     |                          |                      |
| OTHER:                                 |                |                                             |                                 |                              |               |                                     |                          |                      |
| CAPITALLY ELIGIBLE SYSTEMS            |                |                                             |                                 |                              |               |                                     |                          |                      |
| (System 1 - Specify)                  |                |                                             |                                 |                              |               |                                     |                          |                      |
| (System 2 - Specify)                  |                |                                             |                                 |                              |               |                                     |                          |                      |
| (System 3 - Specify)                  |                |                                             |                                 |                              |               |                                     |                          |                      |
| FURNITURE, FIXTURES & EQUIPMENT        |                |                                             |                                 |                              |               |                                     |                          |                      |
| CM: GENERAL CONDITIONS                 |                |                                             |                                 |                              |               |                                     |                          |                      |
| CONTINGENCY                            |                |                                             |                                 |                              |               |                                     |                          |                      |

**SUBTOTAL**

**NON-CONSTRUCTION BASED ELIGIBLE EXPENSES**

- Itemized Budget

**Budget Summary**
The image displays a page from a document titled "Long-form Budget – Itemized Budget." The page contains a table titled "NYSCA Itemized Budget Sheet" with columns labeled "ITEM NO," "DESCRIPTION OF WORK," "FUNDING SOURCE," "STATUS (SECURED, IN-PROGRESS, ANTICIPATED)," "APPLICATION TOTAL PROJECT BUDGET," "NYSCA PROPOSED GRANT BUDGET," "SCOPE CHANGES," "REVISED CONTRACT BUDGET (GRANT ONLY)," "REVISED TOTAL PROJECT BUDGET," and "TOTAL PROJECT ACTUAL." The table includes sections for "CONSTRUCTION," "CAPITALLY ELIGIBLE SYSTEMS," "NON-CONSTRUCTION BASED ELIGIBLE EXPENSES," and "APP INSTRUCTIONS - READ FIRST." The page also contains a circular blue marker highlighting the word "Itemized Budget."
How is my Application Evaluated?

• **Panel of experts.** Includes architects, engineers, technical professionals, and arts administrators with experience leading capital projects

• **Criteria.** Panelists will consider design elements, value to community, and overall project feasibility (including capacity to finance, fundraise, and maintain the facility after completion).
How is my Application Evaluated?

• **Scoring.** Each panelist evaluates and numerically rates each request against the criteria in the Funding Opportunity Guidelines. These ratings are then aggregated to one average score for each request. These ratings inform the funding recommendations made by NYSCA staff.

• **Large Cap Economic Benefit-Cost Analysis.** For Large Capital Requests, Empire State Development will also conduct a Benefit Cost Analysis, the results of which will be incorporated into the scoring process. *Please remember to reach out to Program Staff to discuss Large Capital projects in advance.*

• **Panelist Nominations** for Capital are now being accepted (nominations forms available on arts.ny.gov/panelists)
## Scored Criteria

<table>
<thead>
<tr>
<th>Design &amp; Technical Review (0-5)</th>
<th>Managerial &amp; Fiscal (0-5)</th>
<th>Community Relevance/Access (0-5)</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Applicant has identified a problem or need that the project is likely to address.</td>
<td>- Applicant demonstrates the ability to finance, fundraise, and manage cash flow through the duration of the project.</td>
<td>- Project is likely to improve the organization’s ability to serve its audience and community.</td>
</tr>
<tr>
<td>- Project is well designed excellence, as reflected in construction documents, specifications, drawings, equipment selections and other technical information and/or the selection of consultants appropriate to the project.</td>
<td>- Staff, consultants and contractors have the expertise and capacity to manage this project.</td>
<td>- Demonstrates engagement with the relevant communities that informs project decision-making.</td>
</tr>
<tr>
<td>- Bids demonstrate the information given to contractors is complete and thorough.</td>
<td>- Timeline, Project Plan, and Fundraising and Financing plan demonstrate capacity to fund and support the project through completion.</td>
<td>- Project will improve or maintain safety and accessibility within the facility in ways that make it more usable by a diverse set of participants.</td>
</tr>
<tr>
<td>- For Capital Projects: passes engineering review.</td>
<td>- Organization has the capacity to operate and manage these improvements after project is complete.</td>
<td>- Organization is contracting with, or has made good-faith effort to contract with MWBE businesses as part of this project.</td>
</tr>
</tbody>
</table>

- Applicant has met all other requirements of the application – eligibility, support material, etc.

### Three criteria:
- Design & Technical Review
- Managerial & Fiscal
- Community Relevance/Access

A copy of the table to the left is available for reference in the Capital Guidelines.
Scored Criteria

<table>
<thead>
<tr>
<th>Category Score</th>
<th>Scoring Guide</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Meets or exceeds all benchmarks.</td>
</tr>
<tr>
<td>4</td>
<td>Meets most benchmarks.</td>
</tr>
<tr>
<td>3</td>
<td>Meets some benchmarks.</td>
</tr>
<tr>
<td>2</td>
<td>Meets few benchmarks.</td>
</tr>
<tr>
<td>1</td>
<td>Does not meet any benchmarks.</td>
</tr>
<tr>
<td>0</td>
<td>Question left unanswered, activities not arts/culture, response provides insufficient detail to understand programming.</td>
</tr>
</tbody>
</table>

- Design & Technical Review, Managerial & Fiscal, Community Relevance & Access will be given a rating from 0-5 (Large Capital will also include an Economic Development score from 0-5).

- The application will receive an overall score which averages all criteria. However, any application that receives an average score of 2 and below in any criterion will not be eligible for support.

- A copy of the table to the left is available in the Capital Guidelines.
Who Should I Contact with Questions?

• Applicants who still have questions should contact NYSCA Capital Fund staff at capitalprojects@arts.ny.gov.

• Contact staff by January 5, 2024, to ask questions about your proposal. Beyond this date, we cannot guarantee that staff will be able to respond to inquiries before the application deadline. All inquiries should reference the applicant organization’s name in the subject.

• For technical questions on submitting online applications or Prequalification, contact help@arts.ny.gov.

• A reminder all applicants must Prequalify in Grants Gateway by the application deadline. This is a separate portal from SmartSimple.
Frequently Asked Questions

• I want to apply for a $100,000 grant. What is my minimum total project size?

• I want to apply for a $10,000 grant. What is my minimum total project size?

• Is there a minimum operating budget size?
Frequently Asked Questions

• Can I apply for renovations to my organization’s office space?

• Can I apply for renovations to my theater’s freight elevator, even though it’s not open to the public?
Frequently Asked Questions

• What are soft costs, and how much of the grant can support them?

• Can I use NYSCA funds to pay for new furniture for my lobby?

• Can I use funds to pay my architect?
Frequently Asked Questions

• Can I start my project before the grant period start date?

• Do I need to have the matching funds in-hand at the time of the application?
Frequently Asked Questions

• Can a university apply for renovations to its performance venue or museum?

• I run a health and human services nonprofit that does a lot of arts programming. Can I apply?

• Can zoos, botanical gardens, or public libraries apply?

• Can multiple organizations apply jointly?
Frequently Asked Questions

Can I apply if I:

• Have a 1-year lease?
• Am in the process of closing on a building, but won’t be closed by January 11?
• Don’t have a long-term lease but am buying equipment that can move easily to a different space?
• Want to use funds to acquire a parcel of land adjacent to the building I own?
Frequently Asked Questions

• I have a $1 million organization with a $4 million project. Can I apply to the Large Capital program?

• I have a $10 million organization with a $50,000 project. Can I apply for a $50,000, no-match grant?

• Can I use federal or city funds to meet the match?

• Can I use state funds to meet the match?
Frequently Asked Questions

• I have a previous NYSCA capital grant for a project that isn’t complete. Can I still apply this year?

• I applied last year but didn’t receive funding. Can I apply again for the same project?

• I applied for a Support for Organizations grant earlier this year. Am I eligible for a Capital grant as well?
Thank you!

We will now move into a live Q+A session.

Enter any new questions using the Q+A feature!
I still have questions. Who can I contact?

• Attend Office Hours

• Contact capitalprojects@arts.ny.gov with program questions

• Contact help@arts.ny.gov with technical questions regarding your application in Smart Simple

• For help with Prequalification in Grants Gateway, contact grantsgateway@its.ny.gov

• Email public.affairs@arts.ny.gov to sign up for email reminders about deadlines and office hours.